

Subject: \_\_\_\_\_

Question		Question	
1	What is a spreadsheet?	21	What is another name for a spreadsheet?
2	How is data organised in a spreadsheet?	22	What makes spreadsheet software unique compared to other programs?
3	What types of data are spreadsheets particularly good at handling?	23	What can spreadsheets be used to calculate?
4	Why are charts and graphs useful?	24	Give two real-life uses of spreadsheets.
5	What can spreadsheets create to help visualise data?	25	Why are charts and graphs useful?
6	What is a worksheet?	26	What is meant by 'numerical data'?
7	How many sheets can a workbook contain?	27	What is a workbook?
8	Where are sheet tabs found ?	28	In D8, what does the letter represent?
9	How can you tell which sheet you are currently using?	29	Give two examples of a valid cell reference.
10	Can data be linked between sheets? Explain.	30	What two parts make up a cell reference?
11	Why might someone use multiple sheets in one workbook?	31	Why are cell references important in spreadsheets?
12	Give an example of when multiple sheets would be useful?	32	What would happen if spreadsheets did not use cell reference?
13	What is a cell?	33	What is a formula in a spreadsheet?
14	Where is a cell located in a spreadsheet?	34	What must all formulas start with?
15	What is an active cell?	35	Why do formulas use cell references instead of values?
16	How can you identify the active cell?	36	Give an example of a simple formula.
17	What is a cell reference?	37	What does the formula '=A1+B2' do ?
18	What two parts make up a cell reference?	38	What symbol is used for addition in spreadsheets?

19	In D8, what does the number represent?	39	What symbol is used for subtraction?
20	Why are formulas useful ?	40	What symbol is used for multiplication?

Question	What symbol is used for Division?
41	What happens if you change a value used in a formula?
42	How do formulas help when working with large amounts of data?
43	What is a function in the spreadsheet?
44	How are functions different from formulas?
45	What must all functions start with?
46	What does the SUM function do ?
47	What does the MIN function do ?
48	What does the MAX function do ?
49	What does the AVERAGE function do ?
50	What does the COUNT function do ?
51	Give an example of when you would use SUM.
52	Give an example of when you would use AVERAGE.
53	Why are functions useful compared to writing long formulas?
54	What type of data does COUNT work with?
55	Why might MIN and MAX be useful?
56	What is modelling in spreadsheets
57	Give an example of something you could model using a spreadsheet .

58	How do spreadsheets help with decision making?
59	What is a chart?
60	How do you choose the correct type of chart?