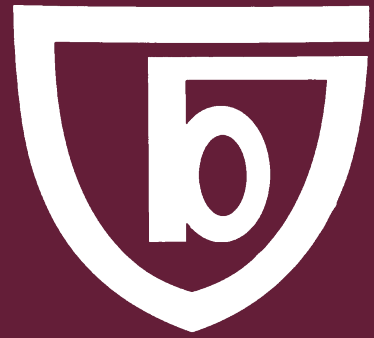




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Brakenhale School

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# Careers Policy Statement



Brakenhale School

## Careers Policy Statement

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October 2023

**Status of policy** This is a statutory policy statement to comply with Section 42B of the Education Act 1997, including how providers of technical education and apprenticeships can gain access to Year 7 to 13 students.

**Consultation** This policy is the responsibility of: Headteacher and has been developed following consultation with the Senior Leadership Team, Governors and School Careers Lead.

**This Careers Policy applies to the Brakenhale School, and all governors and staff of the school must abide by this policy.**

It is the responsibility of the local governing body and Headteacher of the school to ensure that their school and its staff adhere to this policy. In implementing this policy school staff must take account of any advice given to them by the CEO and/or Board of Trustees.

Careers Link Governor: **Clare Bumpass**

SLT Lead: **Gemma Powell**

Careers Leader: **Kate Allum**

### Approval and Review

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**This policy is the responsibility of:**

**Local Governing Body**

**Date Approved:** TBC

**Review Date:** Annually

**Revisions:** 02 January 2024



## Brakenhale Careers Policy Statement

### Introduction

Careers education, information, advice and guidance (CEIAG) is an essential part of the support we offer to students at the Brakenhale School.

Effective careers support can help to prepare young people for the opportunities, responsibilities and experiences of life; it can help them to make decisions and manage transitions as learners and workers. As options for young people become more varied and complex, it is vital that we support them to develop the knowledge and skills they need to make informed choices for their future. As a result, the careers programme has a whole school remit designed to complement the rest of the Greenshaw Curriculum.

This policy sets out how career activities are delivered at the Brakenhale School and explains what stakeholders can expect from the careers programme.

### Aims and objectives

The Brakenhale School careers programme aims to:

- Encourage students to be ambitious, confident, creative, respectful and determined.
- Broaden their horizons and explore their own career aspirations throughout their life at school
- Ensure students' readiness to take their next step in their learning or career.

Brakenhale School follows the principles of the Gatsby Benchmarks:

<https://www.gatsby.org.uk/education/focus-areas/good-career-guidance>

You can find out more on the school website:

<https://www.brakenhale.co.uk/learning/curriculum/careers>

The objectives for the careers programme are as follows:

- Helping students to understand the changing world of work.
- Facilitating meaningful encounters with employers for all students.
- Supporting positive transitions post-16 and post-18 (where relevant).
- Enabling students to develop the research skills to find out about opportunities both locally and nationally.
- Helping students to develop the skills, attitudes and qualities to make a successful transition into the world of work.
- Encouraging participation in continued learning, including further and higher education and apprenticeships.
- Supporting inclusion, challenging stereotyping and promoting equality of opportunity.
- Contributing to strategies for raising achievement, particularly by increasing motivation.
- Ensure all opportunities are inclusive of SEND and EAL students.
- All work in conjunction with all relevant parties including SEND and key workers.



## Student entitlement

All students are entitled to be fully involved in an effective CEIAG programme.

Students are encouraged to take an active role in their own career development, so the careers programme emphasises student participation with a focus on self-development; learning about careers and the world of work; and developing career management and employability skills.

During their time at Brakenhale School, all students can expect:

- The support they need to make the right choices during Key Stage 4 options, Year 11 and in Sixth Form.
- Access to up-to-date and unbiased information on future learning and training, careers and labour market information.
- Support to develop the self-awareness and career management skills needed for their future.
- At least seven meaningful encounters with representatives from the world of work from Year 7 to Year 13; this could be through work experience, assemblies, Russell Group University lectures, projects and visits.
- To hear from a range of education and training providers, including colleges, universities and apprenticeship organisations; this could include visits and taster days, as well as assemblies, talks and meetings at the academy.
- The opportunity to relate what they learn in the Brakenhale Curriculum to their life and career beyond the trust.
- The opportunity to talk through their career and educational choices with staff including form tutors and the careers team.
- Brakenhale School to keep parents/carers informed of their child's progress and provide parents/carers with information to support students' career planning and decision-making via parentmail and the school website. Parents/carers can attend careers meetings, by prior arrangement.
- To be asked their views about the service they have received to ensure that the service continues to meet the needs of the students.

## Parental involvement

Young people do not make career decisions in isolation and parents/carers can have a substantial impact, as well as a clear interest in the right outcomes for their young person.

Brakenhale School is keen to foster parental involvement in the careers programme, wherever possible.

## Events for parents and carers

Parents/carers are invited to discuss their child's progress during parents' evenings/academic review events or by appointment.

Parents/carers are kept up to date with career-related events and activities affecting their child via letters and texts home, the school website and social media. With the student's agreement, a copy of the action plan from one-to-one careers meetings will be sent home. Parents/carers are welcome to attend careers meetings, by prior arrangement and, in some cases, will be asked to attend. They are also welcome to make contact with the careers lead at Brakenhale School, should they have any questions or concerns.



## Measuring and assessing the impact of the careers programme

We measure our careers programme in the following ways:

- Annual Destination Data for all Year 11 and 13 students allows us to monitor progression routes into Further Education, Higher Education and apprenticeships.
- Compass+: Every year we record our progress towards achieving the GATSBY benchmarks using the Compass+.
- At the end of each academic year a careers survey will be emailed to students and parents to gain careers feedback on our careers programme.

## Provider Access Policy Statement

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This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligation under Section 42B of the Education Act 1997.

### Student Entitlement

All students in Years 7-13 are entitled:

- *to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;*
- *to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships - through options events, assemblies and group discussions and taster events; and*
- *to understand how to make applications for the full range of academic and technical courses.*

### Management of provider access requests

A provider wishing to request access should contact:

**Careers Leader:** Ms K Allum  
**Email:** kallum@brakenhale.co.uk  
**Telephone:** 01344 423041

### Opportunities for access

The school offers a comprehensive Careers Education, Information, Advice and Guidance programme and an overview of this programme can be seen in the school's Careers Mission Statement which can be seen on the school's website.

Please speak to the Careers Leader to identify the most suitable opportunity for you.

A number of events, integrated into the school careers programme, will offer providers of education or training an opportunity to come into school to speak to students and/or their parents/carers. Providers should speak to the contact named above to identify the most suitable opportunity for access to Brakenhale students.



Local colleges providing technical education are invited to deliver talks about their courses to students every year. We have excellent links with our feeder college, Bracknell & Wokingham College, with a dedicated link who supports students with the application process and progression to college.

Apprenticeship companies and specialist providers such as AIM Apprenticeships and Pathway CTM deliver apprenticeship workshops to students in Year 11, 12 and 13.

In addition ALL students in Years 7 to 13 attend an annual Careers Fair which includes exhibitors from all our local colleges and apprenticeship providers (NB it was not possible to host a Careers Fair during the Covid-19 pandemic).

#### Premises and facilities

The school will aim to make suitable facilities available for discussions between the provider and students, as appropriate to the activity and subject to the school's own calendar of events. The school will also make available audio-visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Lead.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at our Learning Resources Centre. The LRC is open to all students before and after school and at break and lunch times.